



L.C. Fulenwider Campus

Governing Board

Meeting Minutes

Monday, October 4, 2021

6:00 – 8:00 pm

Oakwood Homes
15700 E. 112th Ave., Commerce City, CO 80022
Via Zoom Meeting

Board members in attendance: Amy Schwartz, Ashley DeLorenzo, Noel Harryman, Maura O'Neal, Roberto Meza, Christopher Wildhagen, Jason McEldowney, and Kelly Leid

Absent board members: Tim Gallagher, Charles Dukes, and Mizraim Cordero

Staff members in attendance: Candace Cheung and Kevin Denton

Absent staff members:

Other attendees:

Opening Items

- Going forward the meetings will take place at the STEAD School Campus
- Amy called the meeting to order at 6:07pm and declared a quorum of the STEAD Board at 6:07pm
- Kelly motioned to approve both the 8/2/2021 and 9/15/2021 board meeting minutes; Jason seconded it and the board unanimously approved.
- The Board shared good news.

Committee Updates

- Principal/Launch Update-
 - First 4 weeks report— Friday October 8th will be a Teacher In-service Day and students will not have school. October 14th will be our first exhibition night at the school where the students will display the work they have been

doing for their families and The Guides. Candace will send out more details as we get closer.

- Parent and Community Outreach– Currently at 155 for enrollment, that is short of what our budget is based on. We will discuss a budget revision based on this with Minga.
- Human Capital – We have one other position that we are finalizing for a 2nd Basketball Coach.
- Procurement- Inspections are underway for the food services that will be provided and obtaining the remainder of what is needed. Kelly has been working with Alexis Walker on the cleaning services and any procurement needed in this space. We are speaking with 3 different cleaning providers and will decide on this. We are working with the Reunion Metro District for their snow removal to cover our spaces. Once we get through this, we will work with them on the landscaping services and management. Working closely with Candace on anything the Guides need to deliver. Being prepared to start loading the building with office furniture on Friday 10/8 with OfficeScapes. Partnering with Comcast to have technology up and running for next week.

- Site & Facilities Development & Planning–

- Transportation—no updates.
- Phase I Construction status—The building is operationally done but there will continue to be work done after hours once the building is occupied. The Greenhouse and Soils & Seeds Lab are still underway. We are pending the permit for the Soils & Seeds Lab.
- Phase II Planning (Fall 2022 opening)—We have the appraisal work done for the financing process and was delivered to the bank this past week. Amy and Kelly will meet with the bank this Wednesday. Once the Phase II financing is finalized, we will look to break ground before the end of the year. Pending the results of the Bond & Mill Levy we will work to also start The Barn buildout.

- Fundraising –

- Capital Campaign-
- Operating—ESSER II funds have been approved for us to cover the cost of Boys & Girls Club; the ESSER III funds are an additional opportunity for us.
- 27J Bond & Mill Levy Election 2021- Depending on the election we will have additional funds per student and will be able to fund “The Barn” buildout.

- Partnerships – The proposal is out to JBS for the Partnership Pathway. Kelly is also working on CoBank and Ardent Mills. Now that we have the physical space, we will plan to invite potential partners down to tour the campus. We have been in touch with NREL (National Renewable Energy Lab) as an additional potential partner.
- Election-
 - Board Recruitment Strategy—It is never too early to begin building this pipeline. Amy recommends that we write up a posting that focuses on the skillsets and diversity goals for our Board and determine the best time to launch this to the public.
- Finance Committee-
 - September 2021 financial package- The meeting did not happen as planned, we will approve September and October financial package at the November board meeting. We will also have a revised budget at that time.
 - Financial Dashboard- this is in progress, and this will be shared monthly at the board meetings.
- Transportation Committee—this will be something we continue to work towards to support extracurricular activities. NREL will partner with us on the potential to find a solar bus option. We continue to partner with 27J to support our current needs.
- DE&I Diversity Strategy Committee-
 - DEI Board Training—Amy has scheduled these to take place on 10/18 and 10/20 and they will occur remotely.
 - Inclusivity Statement on Website—Amy shared this for the broader Board team to review but this is now live on the website. Next month we will go over the hiring practices document.

Non-Related Committee Items

- Our next Board meeting is scheduled for Monday November 1st, 2021 Amy proposed we move this until after the election to Monday November 8th, 2021. The Board approved and will meet November 8th.
- Kelly advised that we will be doing a time capsule and asked that The Board think about what they would want to put in it along with a message. Kelly will send additional directions and details out.
- The Project Manager advised that The Beam that was signed has accidentally been painted over, the kids will now sign a vertical beam in the room. The pictures will be framed of the beam signing and displayed.

Closing Items

- Kelly motioned to adjourn; Jason seconded, and the board unanimously approved to adjourn the meeting at 7:32pm.