



L.C. Fulenwider Campus

Governing Board

Meeting Minutes

Monday, March 1, 2021

6:00 – 8:00 pm

Reunion Recreation Center
17910 E. Parkside Drive North
Via Zoom Meeting

Board members in attendance by Zoom: Amy Schwartz, Noel Harryman, Ashley DeLorenzo, Tim Gallagher, Maura O'Neal, Mizraim Cordero, Roberto Meza, Charles Dukes, and Jason McEldowney

Absent board members: Chris Wildhagen and Kelly Leid

Staff members in attendance by Zoom: Candace Cheung, Jamie Prijatel and Kevin Denton

Absent staff members:

Other attendees: Chris Landry

Opening Items

- Amy called the meeting to order at 6:05pm and declared a quorum of the STEAD Board at 6:05pm
- Tim motioned to approve the 2/1/2021 board meeting minutes; Charles seconded it and the board unanimously approved.
- The board shared good news both personally and professionally.

Committee Updates

- Principal Update- Parent and Community Outreach/Marketing and Promotion – Student lottery occurred on February 28th, 2021 and the students are now accepting and officially registering. 188 students were involved in the lottery. All of the students that did not make the lottery were outside of our district.

There is now a 2nd waitlist for students that are interested in the school but missed the enrollment window and this will be reviewed once the first lottery numbers are confirmed.

Founding family outreach and engagement has continued with assistance for our Capital Campaign and Staff transition into the community.

Human Capital -7 Guides (STEAD Teachers) have accepted their offers and will receive their MOUs tomorrow, 1 additional offer has been made. There is another round of panel interviews tomorrow 3/2/2021.

We are trending ahead of schedule with potential to have all of the staff, with the exception of administrative staff, hired by April 1st, 2021. Kevin shared the interview process the Guides have gone through.

Mike Womochil was able to get the STEAD school in front of a national audience of CTE teachers to further our candidate pool/audience.

Kevin shared the discussion and information around the benefits and retirement offerings. Amy shared and walked the board through the retirement decision matrix (additional document attached) used in the discussion. After discussion, the request to the Board is to move forward with a Defined Contribution Program (401K) over a Defined Benefit Program (PERA) which the Board will vote on.

Amy motioned in favor of approving the recommendation of the Defined Contribution Program Retirement option with additional conversation around the specific details of the program, Miz seconded and the board unanimously approved the decision.

- Site & Facilities Planning & Capital Campaign – The Board decided to postpone the presentation of the Capital Campaign and Partnerships.

Chris Landry with SII shared updates on the site. The foundation has been poured and over the next few weeks the backfilling, underground plumbing, and concrete slab pouring will take place. The steel structure should be showing up at the end of March which will be a key milestone in the building process. We are also working with Public Utilities Companies. Discussions have begun on the second phase as we continue moving forward.

- Election- Jamie spoke with Jim Ford and he is interested in running our June retreat with a focus on getting the school ready and The Board's role in that. This retreat would also include Minga and STEAD Staff in addition to The Board. We will also be doing a Board Self-Evaluation prior to the retreat. Next steps are for Jamie and Miz to connect and put together the agenda. Jamie will send out a poll for retreat times as well as some additional times to hold on the calendar for this summer.

The new staff retreat will take place the first week of August (2nd-6th).

The Board Meeting schedule will remain as the 1st Monday of each month for 2021.

- Finance Committee- Amy presented the Operating Budget for Year 1 (document previously shared with the team for review). We should know both the Daniels Grant and Charter School Fund Grant this month. Tim moved to approve the Year 0 & Year 1 budget, Miz seconded the motion with further discussion, The Board unanimously approved to move forward with the budget.

Tim posed the question around substitute teachers availability and an option to hire one additional flex teacher to act as a substitute. This would be similar to the Teacher In Residence program that National Heritage has.

Kevin further shared the staffing plan in relation to the Operating Budget.

Non-Related Committee Items

- Kevin shared that both himself and Jamie have been involved in the conversations as we have received the release from 27-J School District. This allows autonomy in the decisions and a reduced rate in the operating budget. We are evaluating 2 options through CSI and Charter School Choice Collaborative School Food Authority. We do believe there is a vendor that will be able to provide us with the desired service and Kevin is going on a tasting this upcoming Friday March 5th, 2021.
- As of this afternoon we have 10 declines, 119 accepted, 56 waiting on accepts, and 2 on the 1st round waiting list.

Closing Items

- Next month we will plan to vote on the Finance Policies, Handbook, and an update from Kelly on the Capital Campaign.

- Tim motioned to adjourn; Miz seconded, and the board unanimously approved to adjourn the meeting at 8:14pm.