



## School Accountability Committee Minutes

Date May 11, 2023

In attendance:

Principal: Amie Weldy (virtual)	Chair: Keely Thompson
Vice Chair: Dani Govan	Student: Chelsea Thompson (Absent)
Secretary: Claudia King (Absent)	Guide: Michelle Oray
Community Member: Andrew Morrison (virtual)	PAC Representative: Becky Christofferson
Visitors: Amy Clement, Jessica Cummings	Quorum: Yes

1. Call meeting to order 6:07pm
2. Review and approved of minutes - Approved
3. Updates
  - a. Principal -
    - i. Cognia Review - Went really well, interviewed a handful of parents. STEM certification we are working on. This was the first step for STEM certification, international accreditation. They will be back in the fall for a walk through. Once approved we will be able to add a stamp to our diploma's
    - ii. CSSI - Visit, give us recommendations of what we are doing. Wonderful things about our school. All the students know what STEAD is all about. Areas for growth surrounding strategic planning
    - iii. MAP's completed yesterday.
    - iv. Events - Dance had a great time, kids did decorations, Cinco De Mayo went well, Staff appreciation week went well, State of STEAD went well, video is in the newsletter. Tomorrow is Bake sale and STEAD Farms Rising 11th grade is Monday to talk about what it will look like. Thursday is the last exhibition, and the end of year founder's day celebration will be May 24. Would love to have parents and community members come. Back to school night Thursday August 10th to answer any questions. New student orientation will be the day before school starts to settle nerves.
    - v. Adams 14 is restructuring food service and they can no longer work with us. We put out an all call, Dain found Charter School Authority, they will do the back end and Dain will prep all food and everything with food service. Approved by board on May 1. Serving 75-80% of our students.
    - vi. Enrollment - 382 students total, 122, 9th - 122, 10th - 138, 11th comparing to last year we are in a better place
    - vii. Hiring - Office position is open, ELA open but offer is out, 2 Para's open.
  - b. Governing Board:



- i. Board members are transitioning off and some transitioning on. Charles Dukes and Alex Chavez are leaving, Cheyenne is our new treasurer. We are looking for others and have opened up the board position to parents.
  - ii. Audit was late last year we are working to get the audit process started
  - iii. Preliminary budget will be voted on at the June board meeting
  - iv. Board retreat will be 8+ hours for training and strategic planning being led by Colorado League of Charters.
- c. 27J DAC: No updates one was canceled and did not attend April meeting
- d. PAC Update:
- i. Michelle created bylaws they will be approved by PAC in August and moved to the board afterward. Leaders have been created and chosen to lead PAC. Co-Chairs Becky Chirstoffersen & Becky Savage, Kristin Gallagher will remain as treasured, Ashly director, Sherri director for Swag. Swag store will be up and running by July 18th. 40% will come back into STEAD. Jamie Volunteer directors. Meeting calendar was voted and approved and will be sent to Christian. Aug 2 will be a leadership meeting. Sept 6 will be the 1st community meeting. Currently we have Serrianna as the student rep. Staff appreciation was designed around the app Becky's daughter created as a project. Car wash was a wash because of the weather. We can build the car wash into the accelerator week at the end of the year. Guide appreciation we have a raffle that was donated. Would like to know when we can present to the guides. Paint rocks when can we unveil them? Raffles can be done just before poetry fest starts, unveiling of rocks will be at a later date due to weather. Summer plan is to get spirit nights one - two a month. Top-golf is on hold until we see how Landmark's go. Shoes are in the environmental lab. We are working to get them donated to other organizations if the shoe fundraiser people do not pick up. Exhibition night we will have pizza, candy, and sodas for fundraising. Alexis is working on a sign up for founders day volunteer's as well as summer events. Andrew suggested reaching out to Paul at Buffalo Run Golf Course for a golf tournament.
4. Review action items from last meeting:
- a. Board approval for Venmo account - Amie
  - b. Add PAC committees to the newsletter - Lani/Keely
  - c. Becky sending list of those most engaged parents for SAC help in finding leadership
  - d. Proof reading surveys - Claudia
  - e. Postcard for survey - Chelsea
  - f. Meeting for verbiage for survey's - Andrew and Keely



- g. May Exhibition Night table for survey - Everyone sign up
- h. Cognita Survey out to PAC - Becky
- i. Reach out to incoming 9th grade parents about connecting through newsletter - Becky and Keely

#### 5. Budget Update

- a. budget review and updates - Our budget is very tight, we lost a couple of donations we were counting on.
  - i. Buildstrong decreased their donation by \$100,000 due to the mill levy being passed
  - ii. Fulenwider donation and Colorado for All donation has not been presented and no date is set for these.
- b. Department budgets have been absorbed into the general operating budget to help cover some of these expenses.
- c. The supplemental budget was approved by the board on May 1, to reflect all changes.
- d. Next 2 months we will not be purchasing anything outside of the approved budget.
- e. Next years budget is a work in progress and will be available for July 1. SAC will review at our 1st meeting of the 23/24 school year.
- f. CSSI - Went really well and overall everything was positive. We have not received the final report but should have it by the end of the month. The preliminary report was mostly yellow on a red, yellow, green scale. The majority of the yellow is because we are such a uniquely run school. We will review the final report and our first meeting of the 23/24 school year.

#### 6. Unified Improvement Plan -

- a. Update on project - Cognia STEM certification will not be in this year but should meet that goal next year. Staff evaluations will be completed by the end of the week, we are using the evaluation from Cognia instead of CDE. We have met that goal. Jupiter will continue next year, this year went well, next year we will be doing more training next year. We are getting rid of Family ID and only use Jupiter for payments. Allows us to be more streamlined.

#### 7. Parent and Community Engagement

- a. Update on Surveys Results - Student Survey was 91.7%, Staff survey was 100%, Parent Survey is 32.4%, Sent an extra text message to parents this week. Text will go out early next week. Adding snacks to the cohort with the most parent surveys.
- b. Plan for Final Push for Parent Survey
  - i. Rising 11th grade
  - ii. CarPool Lane - Tuesday and Thursday
  - iii. Exhibition Night



- c. Freshman welcome night June 15th outdoor movie night games and movies, parents socializing in building, students outside. STEAD social July 18th, frozen treats, and games. Back to school night August 14th. Looking at stations indoor and outdoor with sign up genius. Looking at it multiple times.
  - d. Feedback on orientation plan -
8. Other Business
- a. SAC member nominees
    - i. Introduce self
      - 1. Amy - United power HR manager, Brighton for 27 years. Incoming freshman. Believe parents need to be involved so everyone is on the same page. Chair of the Adams County board, and Mountain Range marching band secretary.
      - 2. Jessica - Foundation 6th grade ELA teacher, 2 kids that go here now.
    - ii. Vote on new members Amy and Jessica voted in as new voting members
  - b. Officer Nominations and Vote
    - i. Chair - Dani Voted in
    - ii. Vice Chair - Vote at next meeting
  - c. Next Year's Meeting Calendar - Approved
    - i. August 31, 2023
    - ii. October 26, 2023
    - iii. January 11, 2024
    - iv. February 29, 2024
    - v. April 25, 2024
9. General Community Feedback SAC members receiving -
- a. No new community feedback
  - b. We have done a great job at connecting with the community
10. Visitor Comments -
- a.
11. Action Items Review
- a. Becky is getting with Tyler about car wash for service accelerator
  - b. Keely and Becky to work together to add committees to the newsletter
  - c. Keely reaching out to Dutch Bros. for freshman event
  - d. Keely and Andrew working together for cotton candy, popcorn and slushy machines
  - e. Andrew and Becky working together for PAC Buffalo Run Golf Course
  - f. Next meeting - Vote in vice chair and UIP
  - g. Next year need to tweak the staff survey

Next meeting August 31, 2023 @ STEAD building 2

Minutes recorded by Michelle Oray



Meeting Adjourned