



L.C. Fulenwider Campus

**Governing Board**

**Meeting Minutes**

**Monday, May 3, 2021**

**6:00 – 8:00 pm**

Buffalo Run Golf Club  
15700 E. 112<sup>th</sup> Ave., Commerce City, CO 80022  
Via Zoom Meeting

**Board members in attendance by Zoom:** Amy Schwartz, Noel Harryman, Tim Gallagher, Maura O'Neal, Mizraim Cordero, Roberto Meza, Charles Dukes, Ashley DeLorenzo and Kelly Leid

**Absent board members:** Jason McEldowney

**Staff members in attendance by Zoom:** Candace Cheung, Jamie Prijatel and Kevin Denton

**Absent staff members:**

**Other attendees:** Eric Shafran

**Opening Items**

- Amy called the meeting to order at 6:03pm and declared a quorum of the STEAD Board at 6:03pm
- Tim motioned to approve the 4/5/2021 board meeting minutes; Noel seconded it and the board unanimously approved.

**Committee Updates**

- Principal Update-  
Parent and Community Outreach/Marketing and Promotion – We are at 165 for student enrollment with 10 away from our goal. Kevin shared the current enrollment demographics, we are on target for most of our goals and above our target goals in other areas. The Soil Salvage event was a success. Maggie Jagger? is working on a campaign to

engage families and students outside of the Reunion Community to hopefully have a 50-student waitlist.

Human Capital – We are now fully staffed, and the Employee Handbook has been approved. Charles posed the question of staff representation as it reflects our enrollment demographics. Kevin advised that we do have diversity within the staff but that this will also be an area to pursue in the upcoming recruitment for the next few years. Candace advised that we are partnering with MANNRS along with Together We Grow, MoonShot? to also increase the diversity of the candidate pool. Roberto asked the question of what the timeline is for the next round of recruiting to allow for more intentional recruiting? We will be working to put together a sub-committee around this subject and focus area.

InTandem as the co-employer with Minga Education would handle all of our Human Resources.

Food Service – Kevin shared a food service update; he hopes to have this finalized by next month. The District 14 Board will be reviewing the arrangement at their May meeting. Kelly asked that members of our Board attend to show representation at the District 14 Board meeting.

Mascot Selection – The students worked to create the list of ideas during the student meetings. It was sent to vote for the founding families and Board members, and we have received 67 responses. Kevin will review and narrow down the results to the top few for a final round of voting.

Annual Calendar Update – In reviewing the Academic calendar Kevin proposed that we add 7-10 half days to allow for professional development.

Amy entertained a motion to approve a bundled consent vote including the Final Employee Handbook, InTandem Human Resources Contract, and the revision to the Annual Calendar to include the 7-10 professional development days. Noel motioned, to approve, Roberto seconded and the Board unanimously approved.

- Site & Facilities Planning & Capital Campaign – Kelly shared updates for the building structure, the Beam signing and raising event was a success. Kelly will be sending out some dates to the Board to tour the site along with a working session to further discuss Phase I and the upcoming Phase II.

Noel shared that there weren't many updates but that things were coming along, and the next conversation will be crucial around Phase II. Eric Shafran shared a brief overview on

the construction progress. This last month Saunders saw no lost time due to weather and the last beam was installed concluding the structure. In the next month we will be filling in the gaps of the structure and begin the process of drying the building which will take us through June and July. Over the next month we will see progress around the building including the parking lot as well as the two buildings going up, a greenhouse structure and soils and seeds lab, adjacent to the main building.

We are on track for the construction budget aligned with the pre-construction numbers with minimal change orders. Candace and Kevin are working on the proposals from the 5 providers for purchasing furniture.

Capital Campaign – Kelly shared the Capital Campaign Report with changes reflected. He will be introducing the Partnership Pathways Categories that we are pursuing. There will be additional supporter levels. A draft example was also sent for the JBS-USA proposal for the Board review and discussion. Kelly will send a power point to The Board to use to engage in the initial conversations and introduce the school to potential partners with talking points. Roberto and Tim posed questions around their concerns for a potential partnership with JBS-USA. Kelly advised that The Board will be able to bring concerns forward in discussion and determine if/how we move forward in partnership.

Candace proposed that we prepare guiding questions as we discuss and debate the partnerships as it aligns to our goals and the goals for our students.

- Election-

The Board will discuss the at the next meeting the moving of Monthly Board meetings to the last Monday of the month.

Jamie reminded The Board of the additional CDE trainings that will be required by July 30, 2021 which are listed in the month's agenda.

- Finance Committee- Kelly entertained a motion to approve the adoption of the CDE Financial Handbook as STEAD's Financial Handbook. Miz motioned to approve, Tim seconded and The Board unanimously approved.

### **Non-Related Committee Items**

- Kelly entertained a motion to approve the AI Contract as submit, Miz motioned to approve Noel seconded and The Board unanimously approved

### **Closing Items**

- Miz motioned to adjourn; Charles seconded, and the board unanimously approved to adjourn the meeting at 7:59pm.