



L.C. Fulenwider Campus

Governing Board

Meeting Minutes

Monday, August 2, 2021

6:00 – 8:00 pm

Oakwood Homes
15700 E. 112th Ave., Commerce City, CO 80022
Via Zoom Meeting

Board members in attendance (In-Person/Zoom): Maura O'Neal, Charles Dukes, Jason McEldowney, Christopher Wildhagen, Ashley DeLorenzo and Kelly Leid

Absent board members: Tim Gallagher, Amy Schwartz, Noel Harryman, Mizraim Cordero and Roberto Meza

Staff members in attendance (In-Person/Zoom): Candace Cheung and Jamie Prijatel

Absent staff members: Kevin Denton

Other attendees: Morgan Mahoney (CCIG Representative)

Opening Items

- Kelly called the meeting to order at 6:10pm and declared a quorum of the STEAD Board at 6:11pm
- Maura motioned to approve the 7/12/2021 board meeting minutes; Jason seconded it and the board unanimously approved.
- The team shared good news.

Committee Updates

- Principal/Launch Update-

Kevin is currently at the Guide retreat. Candace shared that the constant contact that was most recently sent is important to read through in case there are any questions that the

families ask of the team. If you have questions or have not received it please reach out to Candace.

CDC Guidance for Masks- we will take the same stance of 27-J district and TriCounty Health. We will confirm with Suncor Boys & Girls Club for our temporary site. Kelly proposed that we follow what 27-J does and we will do additional follow-up with the school district to confirm details. We will set the final policy at a future date. We should also set the stance on vaccine requirements for the staff to allow for parent questions.

Parent and Community Outreach/Marketing and Promotion – 171 students that are enrolled or in process of enrollment. Jamie sent out the volunteer sign-up for student recruitment. We have had success from the flyers being placed at the food bank. If anyone is interested in supporting the Central Park Farmer’s market send Candace an email and she will share additional details. Candace advised that we did lose one student to another school, but we don’t know the exact reasons for the loss of students.

Chris inquired about recruiting for the following class and the possibility for upcoming 8th graders to experience the STEAD school to help with future recruitment. Candace advised this has not yet been discussed but they will be working through options for this in the future.

Human Capital – Candace shared that we are still looking for a Volleyball Coach and a World Languages Guide. The World Languages Guide would be part-time. We do know have some amazing Coaches on board and everyone is in-person this week at the retreat.

Kevin is planning a showcase with his team with photos to put together a slide show during community meetings and sharing this with the board.

Procurement- Kelly advised that we have hired our support person for this, and she is onboard and working on the furniture procurement with OfficeScapes. The deposits have been made and there are only a few non-critical items will be arriving after we are in the building. We are buying technology and it is beginning to come in. We are working to acquire some storage sheds on-site in the next 2-3 weeks. As we look at the registry, we need to be mindful of the things we will need day 1 vs. later.

- Site & Facilities & Planning– Kelly sent out the SII monthly report along with progress updates. Saunders is making substantial progress, in the last 7 days almost all the walls are in and have begun dry walling. They will begin grading in a week, installing windows in 2 weeks. Before the next meeting we will provide the board a milestone timeline. We will begin having the kitchen support from D-14 out regularly. Our utilities are starting to be

set on site for power, wireless services, and water. The light at 104th and Walden is now in and functioning.

We will have a more in-depth conversation on Phase II as we begin to dig into the financials and appraisals at the next meeting. As part of the 27-J Bond & Mill Levee election in November STEAD is on for two items, the Barn as part of the Bond and dollars to offset debt service payments on the Mill Levee side. Kelly advised to put a hold on the calendars for August 30th before the students go on their overnight trip to run them through the building. Additionally, the big event is Friday October 1st, the Official Count Day, and kids and families will be invited to attend. We will get calendar invites with additional details out in the next few weeks.

We are working on the final details for our temporary facilities at the Suncor Boys & Girls Club. Maura inquired about the comingling of interest funds in the contract. Jason advised that he is ok given that we don't feel there is a risk here. Kelly made a motion to approve the lease and provide authority for Amy and Kelly to execute on that lease subject to final review. Jason motioned to approve, Charles seconded, and the board unanimously approved.

- Transportation Committee- We have received 2 bids one was for Rambling Express. Rambling Express advised that they only have one bus, and we would need 3 buses to transport the full number of students. He was going to come back with us to see if he could obtain additional buses and connect us with some others. Kevin also shared some additional contacts to reach out to. CCSI advised that we should reach out to Pinnacle Schools, and we are awaiting response.

The Committee meeting met to also discuss long-term options for the students and families which included apps for rideshare options. The last thing that was discussed was the Transportation Policy which is drafted. We will be requesting Board approval via a virtual vote once we have the recommended quote.

- Fundraising –
Capital Campaign- Kelly shared the Capital Campaign Report with the most updated changes reflected in red. We will get the Sunward Steel finalized. We will also be receiving additional payment from SII will be coming in the next week. The Gates Foundation Grant was awarded, and we should see that \$20K in August. 10 picnic tables were built by one of the founding families. Kelly also added the registry items onto the report. The big change on the last page will be reflecting the proposals. JBS proposal will be hopefully going out this week. Working to finalize the proposal to CO Bank to support the STEAD Farm and PepsiCo to support our sports program.

Kelly is working on a letter to the Agricultural Associations in the Colorado network seeking support on both the Capital and Operating side. We are beginning to kickoff our legacy and paver program.

- Election-

Jamie will be resending the Doodle Poll out since there was not alignment on the everyone being able to attend for a weekend in October.

- Finance Committee-

June 2021 financial package- Kelly motioned to approve July 2021 Financial Package Jason seconded the motion and the Board unanimously approved.

- DE&I Diversity Strategy Committee-Ashley shared that the committee met to discuss the Inclusion statement. The committee will present a recommended statement at the next meeting in September. Candace is also drafting a document to outline our process as it currently relates to recruitment and retention efforts. The committee requested that before we align on our Diversity goals that we collect data from the district and additional charter schools to make sure we are in alignment on these goals.

Non-Related Committee Items

- Approve Insurance Carrier-CCIG Representative Morgan Mahoney shared that we have an offer from Hanover, and we are working on getting additional in excess coverage. We also have Selective Insurance as a potential interest. Kelly will share details around the temporary building to provide additional details to satisfy the insurance concerns/questions. There is the possibility that we will have a 3rd option to choose from. Once we have the finalized options Jamie will share the details for the Board to review and approve.
- Approve Child Abuse Policy- this document was sent to the Board. Kelly entered a motion to approve this policy, Jason motioned to approve, Charles seconded it and the Board unanimously approved.
- Kelly's recommendation is that the Charter advocacy letter be drafted up and reviewed by the board. This will be sent from the Chair of the Board.

Closing Items

- Maura motioned to adjourn; Jason seconded, and the board unanimously approved to adjourn the meeting at 7:42pm.