

The STEAD School
School Accountability Committee Meeting Minutes
April 14, 2022

For The STEAD School

Address: 18251 Homestead Trail, Commerce City, CO 80022

Phone: 720-835-2995

Principal: Kevin Denton

Grade Span: 9-12

Call to Order: Kevin Denton called the meeting to order at 6:00pm.

In Attendance:

Kevin Denton – Principal kdenton@thesteadschool.org

Michelle Oray– parent michelleoragy@yahoo.com

Keely Thompson– parent kenandkeely@gmail.com

Matt Butler- community member- mattbutler57@gmail.com

Carrie Mitchell mitchellca@comcast.net

Heather Adair- community member heatherlynnfor@gmail.com

Chelsea Thompson- chelseat2025@gmail.com

Dani Garan- danigovan@comcast.net

Shaunta Oeherking -parent -shauntalee@gmail.com

Claudia King cking77@msn.com

Quorum: Yes

1. Brief S.A.C overview for new attendees

Orientation presentation presented to new parents and community members to introduce them to the function of STEAD SAC. This was followed by a SAC Training and review of SAC Bylaws. Three current SAC member, Michelle Oray, Keely Thompson, and Heather Adair relayed their current involvement in SAC and personal experiences.

2. Fundraising report by P.A.C

- Dion donation of pizza for the meeting
- Discussed who is responsible for what aspect of fundraising.
- Brainstorming of ideas for potential fundraising avenues
- Discussed Board centered fundraising for larger corporate donors.
- Discussion of potential funds needed for basketball hoop installation and clover field for students.
- Suggested to have donation Envelope Fundraiser to solicit donations from families and students. Envelopes would be distributed on Exhibition night. Kelsey volunteered to

organize Envelope fundraising with a tentative time period of 4/19/22 to the end of the school year.

- Communication coordinator to assist also as enrollment coordinator, suggest to have a weekly newsletter and monthly newsletter. It was suggested to have newsletters also distributed to families entering school for 22-23 year.
- Teacher Appreciation May 2
- Gift cards distributed to the teachers were successful
- Discussed sending positive feedback to parents as well as areas to improve.

3. SAC purpose and duties discussed

4. Review SAC member appointment process

- proposed to have the process be by appointment rather than the application process
- Revised Bylaws presented to parents
- Principle appointments will be set in May and June
- The final determination process set
- Up to 10 voting parents
- one member of PAC required
- one to two students required

5. Revised Bylaws voted and approved

- unanimous vote to approve
- Bylaws effective 4.14.22
- SAC officers to attend May 2 Board Meeting at 6 PM for an introduction.

6. SAC and PAC Update

- Discussion of the website to be managed by Carrie and Keley
- Description of SAC and PAC to be on the website in addition to Meeting Minutes, Agenda, and links to calendar and fundraising activities.
- FaceBook and social media presence to be managed by STEAD PAC representatives

7. Unified Improvement Plan

- REviewed Plan
- 21-22 Plan details were not based on data as it was the initial Plan.
- 22-23 will be constructed based on actual measurable outcomes and current data.
- Survey data to be shared with parents

8. Budget Update

- need to increase student fees
- Enrollment was predicted at 350 students, the current census is 240 students
- October 1, 2022, is 1st count day.
- Marketing push to increase student census for 22-23 school year
- Marketing opportunities in potential shutdown of Adam 14 High school in Cook County
- there is a 98% retention of current students for 22-23 year.
- Grass roots marketing brainstorming includes
 - kids do U tube video
 - sell products at Reunion King Soopers
 - personal invitation to be sent out from current students
 - Tick tok videos

9. Current Marketing Opportunities

- Staff appreciation May 2
- Exposition Night May 19
- BBQ and Stead Games May 27
- New Student night June 1
- Red, White, and Blue night for Reunion
- Movie Night June 11
- Famers Maring in Stead parking lot, students will work the farm stand and do tours
- 4th of July Steak House event

Meeting adjourned at 8:00 PM by Kevin Denton

Next Meeting: Thursday, May 12, 6-8pm at STEAD