



Governing Board

Meeting Minutes

Monday, April 3, 2023

6:00 – 8:00 pm

STEAD School
18521 Homestead Trail, Commerce City, CO 80022
Via Zoom Meeting

Board members in attendance: Ashley DeLorenzo, Alex Chavez, Charles Dukes, Jen Torres, Kelly Leid, Maura O’Neal, Sarie Patterson and Tim Gallagher

Absent board members: Amy Schwartz, Cheyenne Watson

Staff members in attendance: Amie Weldy, Candace Cheung, and Michelle Oray

Absent staff members:

Other attendees: Kenlyn Newman, and Shannon Gossard

Opening Items

- Kelly called the meeting to order at 6:02pm and declared a quorum of the STEAD Board at 6:02pm
- Tim motioned to approve the board meeting minutes from 3/6/2023, Maura seconded it and the board unanimously approved.

Committee Updates

- Public Comment- N/A
- Principal Update-
 - Y3 Enrollment— 115 incoming 9th graders, 121 10th graders, 139 11th graders; 10th and 11th grade are based on intent to reenroll as well as new. We are looking for 14-15 additional new seats to add to reach our total of 150 new seats needed for this year.

- Y3 Staff Hiring & leadership team— We have hired a math Guide, CTE Guide, a counselor through a part-time partnership with 27-J, and a science position. Amie will begin posting their welcome videos on our social media pages. We will be posting for 1 social studies, 2 language arts and 1 office positions.
- Our COGNIA review last week, the next steps will be the formal review in the fall. CSSI review is happening this week and we PSATs are taking place next week. The parent survey goes out this Friday 4/7/2023 and is due back by early May. The student survey went out on Friday 3/31/2023 and we already have 40 % participation. Prior to Spring Break was accelerator week that resulted in 33 field trips.
- Data Dashboard—Amie shared the link for review. Amie is wrapping up observations leading up to conversations with the staff in May. Student engagement is improving, this looked at through the observation process.
- Site & Facilities Development & Planning—
 - Wrapping up punch list items on Phase II and financials; the Environmental Workshop will be turned over by the end of March for use. Additional work to the Greenhouse will be completed for use this spring as well.
 - Phase III Construction Update— Steel is going up and we are on track getting the building up. Saunders has been proactive due to the lessons learned from Phase II. We will be taking the feedback from students and guides to make some minor tweaks to the courtyard in the upcoming months.
 - Phase 3 Beam Signing April 13— The signing will take place Monday April 10th- Wednesday April 12th. The Beam will be raised at 3:30pm on Thursday April 13th, 2023. More details will be sent out this week.
 - Phase IV Planning—We are beginning to work with RBC Capital to explore refinancing our construction loans. We will be moving the Annex to the front of the gym (The Barn). We will be working with a fundraising consultant for fundraising for the gym (The Barn). We will be targeting the Annex to be open by Fall 2024, the gym will be dependent on the fundraising.
 - We are going through an exercise with Saunders to go through all the final things needed to complete the campus and breaking them into various parts and funding streams.
- Fundraising & Partnerships –
 - Daniels Fund Proposal— We are looking at funding for a sporting field, this would be an additional opportunity for funding related to sports/activities.
 - School Counselor due- we will know more about this in June.
 - Opportunity Now Seed Funding—This is a one-time funding opportunity through the State Office of Economic Development; there is approx. \$83K to distribute and

help accelerate careers in high need areas within the state. Our letter of intent was approved, and the full proposal is due 4/14.

- Congressional Directed Spending Requests for \$2M for the Barn.
- Election
 - Board Retreat dates—We are holding the date for July 8th, 2023, at SPUR.
 - Board Changes & Recruitment—Alex Chavez will be stepping off the Board end of this month. Cheyenne Watson will be taking on the Finance Chair role. we officially have 1 vacancy currently with 1-2 additional opening up. Looking for support around legal, and facilities as we look for new members.
- Finance Committee-
 - Alex sent out the Dashboard which includes financials from February as well as a supplemental budget and another budget. The budgets need a 30-day review and will be voted on in the May meeting.
 - 990 Filings— we are still working on filing these for the first two years, once we have these a draft will be submitted.
 - MLO Funding Coming In—this recently came in the last few weeks.
 - Any transition items—
- DE&I Diversity Strategy Committee—Over spring break Amie and Maura met with High Tech High for the Center of Love & Justice. We are in one of the top slots for the potential partnership. We are looking for grants and different partners, they will come out at the end of the year to STEAD.
- Other Business—
 - SAC Report—We do not have any additional information to go over.
 - The National Western Center Authority Board will be hosting their June Board meeting at the STEAD campus.

Closing Items

- Kelly entertained a motion to adjourn, Maura motioned to adjourn; Charles seconded, and the board unanimously approved to adjourn the meeting at 6:51pm.