



## **Governing Board**

### **Meeting Minutes**

**Monday, August 1, 2022**

**6:00 – 8:00 pm**

STEAD School  
18521 Homestead Trail, Commerce City, CO 80022  
Via Zoom Meeting

**Board members in attendance:** Amy Schwartz, Ashley DeLorenzo, Alex Chavez, Kelly Leid, Jason McEldowney and Tim Gallagher

**Absent board members:** Mizraim Cordero, Maura O’Neal, Charles Dukes, and Jenn Torres

**Staff members in attendance:** Amie Weldy

**Absent staff members:** Candace Cheung

**Other attendees:**

### **Opening Items**

- Amy called the meeting to order at 6:03pm and declared a quorum of the STEAD Board at 6:03pm
- Tim motioned to approve the board meeting minutes from 6/6/2022 Kelly seconded it and the board unanimously approved.
- The Board welcomed Alex Chavez.

### **Committee Updates**

- Principal Update-
  - Y2 Enrollment—We are currently at 274 Amie shared that we are currently at 126 9<sup>th</sup> graders and 148 10<sup>th</sup> graders. Our target is 294 total across 10<sup>th</sup> and 9<sup>th</sup> grade but we can make our budget with 275. We have a coffee with the Principal coming up on August 25<sup>th</sup>. We start on 8/17 and will add recruitment events as needed.

- Y2 Staff Hiring—Amie shared they have filled the previous mentioned 3 positions. The first one is the Director of Culture which will be replacing the Dean position, the second one is a math position and the final one is a Special Education position. We have also hired a new Social Studies guide to backfill an opening.
  - We now have Directors for ELA, Science, Social Studies, Technology, and Math, as well as an Accelerator Coordinator and CTE Director to complete our Leadership Team.
  - We are implementing MAPS again; we will test on August 24<sup>th</sup> and August 31<sup>st</sup>. this will give us the data to influence our groups and projects. We will be starting PLCs (Professional Learning Committees) with the staff. Amie will share academic data at the next Board Meeting.
  - STEM Certification- Amie proposed that we work to obtain this certification. This would set us apart in the community and ambitiously could have this certification for 2023 year. This would be a cost covered with the CSP grant. Amy entertained a motion to approve The STEAD School moving forward with the STEM Certification process, Tim motioned to approve, Jason seconded and the Board unanimously approved.
  - Food Service Contract- we will have a Full-Time person on site for this in addition to the contract we are working on. Amie will plan a meeting with the On-site person and the Contract for planning. There is no longer free lunch
- Site & Facilities Development & Planning—
    - Phase I Construction closed out— This is closed out except for the garage doors. We will be engaging the warranty person to deal with any warranty related issues.
    - Phase II Construction Update—We are on track for a mid-October move in date. Painting has started and flooring will begin soon. Sidewalk and earth work to get the site ready is underway.
    - Temporary facilities--- We will have two temporary tents and will start to go in the week of August 9<sup>th</sup> and will be ready for staff setup August 12<sup>th</sup>. This will be a cost of construction. We are also looking to put in charging support for the electric van that NREL is providing.
- Fundraising –
    - Capital—
      - The Gates Family Foundation (Round 2)- was awarded for Phase II.
      - There are smaller donations in the works as well.
    - Operating—
      - Continuing to work through the pathways partnership and sponsors.
  - Election:

- Maura has spoken with Sarie Patterson and brought forward the recommendation to move forward with her candidacy for The Board. Amy entertained a motion to approve Sarie Patterson as a Board member, Kelly motioned to approve, Jason seconded and The Board unanimously approved. We are continuing to recruit and connect with additional Board members.
- Finance Committee-
  - May Financial Statements- Amy sent these over for review. We will have June financials at the next meeting to look at. The auditor will be coming on-site next week, and the audit should be completed by mid-September.
  - Next month we will review the Minga contract and Food Service contract.
- DE&I Diversity Strategy Committee-
  - Jenn will be doing training for the staff in two sessions next week (8/8).

### **Closing Items**

- Due to the Labor Day holiday, Amy recommended that we move the September meeting to the following Monday on September 12<sup>th</sup>, 2022.
- Amy entertained a motion to adjourn, Kelly motioned to adjourn; Tim seconded, and the board unanimously approved to adjourn the meeting at 7:13pm.