



Agenda

The STEAD School: Board of Director's Meeting

Monday, November 4, 2019 from 6-8pm MT at Oakwood Homes 4908 Tower Rd., Oakwood Room, Denver, CO 80249. Notice is hereby given by the Board of Directors of The STEAD School (STEAD) will be meeting Monday, November 4, 2019 at 6pm MT at Oakwood Homes 4908 Tower Rd., Oakwood Room, Denver, CO 80249. The Board of Directors will follow Robert's Rule of Order during its meetings. Please contact Amy Schwartz at amy@buildstrongeducation.org if you'd like to join the meeting telephonically or by Zoom Meeting.

Agenda Items	Purpose	Who	Time
I. Opening Items			
A. Record Attendance & Guests		AS	5
B. Call the Meeting to Order			
C. Good News Celebrations (personal or professional)			
II. Transition to Governing Board of Directors			
A. Hold Elections for: President, Vice President, Secretary, and Treasurer	Action	A. Schwartz	15
B. Approve board resolutions and policies to transition to governing board and for the 501.c3 status application <ol style="list-style-type: none"> 1. Organizational Resolutions (includes resolutions document, bylaws redlined version, bylaws clean version, and articles of incorporation) 2. Resolutions of Initial Board 3. Officer Election Resolutions 4. Conflict of Interest policy (redlined and clean versions) 5. Anti-discrimination policy 	Action	A. Schwartz	30
-Request Treasurer runs point on 501.c3 application with Jamie - Decide if board wants to review final application	Decisions	A. Schwartz	2

<p>C. Formalize Committees > Y0: Identify Chair and Co-chair</p> <ol style="list-style-type: none"> 6. Principal Hiring (under Adhoc committee) <ol style="list-style-type: none"> a. Update Candace b. Candace supports chairs 7. Parent and Community Outreach / Marketing and Promotion <ol style="list-style-type: none"> a. Update parent and community engagement plan and volunteers b. Founding families c. Candace supports chairs 8. Fundraising (under Adhoc committee) <ol style="list-style-type: none"> a. NewSchool Venture Fund Grant (\$200K start-up funding) b. Meeting with Charter Facility Solutions (facility financing) c. Vectra Bank d. Jamie supports chairs 9. Facilities <ol style="list-style-type: none"> a. Update from Kelly b. Jamie supports chairs 10. Election (up to 11 members; 2 spots open) <ol style="list-style-type: none"> a. New board members to fill gaps b. Policy manual development c. Orientation for new board members d. Jamie supports chairs 11. Finance 	Action	A. Schwartz	20
<p>D. Board Expectations & Responsibilities: Professional Development & Training</p> <ul style="list-style-type: none"> • Questions on documents • Board Intensive 1/11, 1/18 • Share-out why they are doing this work (at board intensive or during each meeting) 	Action Decision	A. Schwartz	15
III. Updates			15
<ul style="list-style-type: none"> • Partnership Development • Board sweatshirts 	FYI	K. Leid	

V. Closing Items			5
A. Review Next Steps 1. Create board calendar 2. Create > Y0 workplan & milestones 3. Set committee meeting times	Action	A. Schwartz	
B. Adjourn Meeting	Vote	A. Schwartz	