



L.C. Fulenwider Campus

**Governing Board**

**Meeting Minutes**

**Monday, February 6, 2022**

**6:00 – 8:00 pm**

STEAD School

18521 Homestead Trail, Commerce City, CO 80022

Via Zoom Meeting

**Board members in attendance:** Ashley DeLorenzo, Alex Chavez, Amy Schwartz, Charles Dukes, Cheyenne Watson, Jen Torres, Kelly Leid, Sarie Patterson and Tim Gallagher,

**Absent board members:** Jason McEldowney, Maura O’Neal and Mizraim Cordero,

**Staff members in attendance:** Amie Weldy, Candace Cheung,

**Absent staff members:** Michelle Oray

**Other attendees:** Kenlyn Newman, Jessie, Keely Thompson, and Shannon

**Opening Items**

- Amy called the meeting to order at 6:02pm and declared a quorum of the STEAD Board at 6:02pm
- Tim motioned to approve the board meeting minutes from 12/5/2022 Kelly seconded it and the board unanimously approved.
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**Committee Updates**

- Public Comment- N/A
- Principal Update-
  - Y3 Enrollment— Amie shared the highlights of the dashboard that was previously shared with The Board. We are currently at 258 students; we did have 8 transfer out of this semester- 6 in 10<sup>th</sup> grade and 2 in 9<sup>th</sup> grade. We also had 5 enroll at the semester change- 2 were returning students. There are 2 more enrolling this week

and 1 was deferred until Fall. We have started to gather intent to reenroll and gathering data on decision factors (sports, college readiness, etc.) Our first enrollment window is closing 113 9<sup>th</sup> graders that will be incoming, 6 10<sup>th</sup> graders, and 4 11<sup>th</sup> graders for a total of 123; last year at this time we were at 89. 111 total additional students are what we are looking for to meet our 5 year plan.

- We currently offer Girls Volleyball, Girls & Boys Soccer, and Girls & Boys Basketball. We are hoping to get a Golf team as well as Baseball. This is in addition to the list of clubs we host/offer. We are not currently CHASA certified but we are working towards this with our Phase IV planning.
  - Y3 Staff Hiring & leadership team— We are beginning interviews this week and we are still looking for our core roles. We our intent to return for staff that was sent out last Friday and they are due 2/10/2023. We do know that there are 2 that will not be returning.
  - A survey just went out to parents for feedback to align with COGNIA standards. We will have the results/data in a month and form focus groups based on the data.
  - Y3 & Y4 Calendars— Amie did share the document for 2023-2024 calendar year, which aligns to 27-J. Amy shared the option to alter early dismissal on Wednesdays to late starts to see if that would impact attendance. Kelly made the motion to approve the 2023-2024 calendar as presented with the ability for Amie to make modifications as needed, Tim seconded, and The Board unanimously approved.
- Site & Facilities Development & Planning—
    - Phase III Construction Update—Building C is under construction; we have had some weather delays, but the overall schedule has not been impacted. The first payment to 27-J has been made.
    - Phase 3 Beam Signing—Kelly will send over more information for our incoming freshmen class, and we will host an event with the district as our funding partner.
    - Phase IV Planning—
  - Fundraising & Partnerships –
    - Daniels Fund Proposal— We will hear at the end of this month if we will be receiving the full amount requested.
    - BEST Grant coming up—We are not yet eligible for this grant for facilities. We would need to be fully opened with students for 4 years. We will continue to watch this for the future.
    - School Counselor—Sarie helped explore a grant for the school counselor program through CDE and we are pursuing this.
  - Election

- Board Retreat dates—Amy opened this up for discussion to determine a season/timing for scheduling this. Amy will send out a poll for time frames to consider.
- Finance Committee-
  - 2021-22 Audit Report- Jessie from Hoelting shared the audit and findings. She shared the internal control letter and the weaknesses found. Shannon shared that based on the findings we have put some controls and processes/procedures in place to improve as we move forward.
  - Revised 5-year budget—Amy shared the document that her and Shannon have been using to review the overall budget year over year.
  - HUB Contract—they were able to review and make recommendations based on our current contract. The finance committee made a recommendation to The Board to transition our insurance coverage to HUB; this will not impact cost. Alex made a motion to approve HUB as our new insurance broker, Kelly seconded and The Board unanimously approved.
- DE&I Diversity Strategy Committee—We did not have any updates for this meeting.
- Other Business—
  - Candace shared an update on the work that the students are doing on the WEND grant.
  - SAC Report—There were no pressing items, they are working towards end of the year survey.

**Closing Items**

- Amy entertained a motion to adjourn, Kelly motioned to adjourn; Charles seconded, and the board unanimously approved to adjourn the meeting at 8:07pm.