



L.C. Fulenwider Campus

**Governing Board**

**Meeting Minutes**

**Monday, March 6, 2023**

**6:00 – 8:00 pm**

STEAD School

18521 Homestead Trail, Commerce City, CO 80022

Via Zoom Meeting

**Board members in attendance:** Ashley DeLorenzo, Alex Chavez, Amy Schwartz, Cheyenne Watson, Jen Torres, Kelly Leid, Maura O’Neal, Sarie Patterson and Tim Gallagher

**Absent board members:** Charles Dukes

**Staff members in attendance:** Amie Weldy, Candace Cheung, and Michelle Oray

**Absent staff members:**

**Other attendees:** Kenlyn Newman, Jessie, Keely Thompson, and Shannon Gossard

**Opening Items**

- Amy called the meeting to order at 6:03pm and declared a quorum of the STEAD Board at 6:03pm
- The Board shared good news.
- Tim motioned to approve the board meeting minutes from 2/6/2023 with the discussed edits Kelly seconded it and the board unanimously approved.

**Committee Updates**

- Public Comment- N/A
- Principal Update-
  - Y3 Enrollment— We currently have 257 students enrolled, 2 added in the last 2 weeks and a potential for another in Q4. We closed the enrollment window 2/15 with 111 accepts from the 147 intent to enroll; since we reopened this, we had 10

additional accepts for a total of 121. Looking to fill 30 more spots for Fall. We will have coffee with the principal and a community engagement coming up.

- Y3 Staff Hiring & leadership team— We have 3 offers out and 3 accepts for Math, Science/CTE, and a Counselor. We are still searching for 2 CTE, 2 Language Arts, 1 Social Studies and 1 Office team member. We have offer letters going out to the current staff on Wednesday which will give us a better idea on returning numbers on 3/22/2023.
  - We have our STEM Candidacy review on 3/28 with COGNIA which will prepare us for the CSSI visit the following week. An invitation will be sent to the board to attend 1 of the 3 of the days (April 3-5). The Q3 exhibition night is Thursday evening on 3/9/2023. Next week (3/13) is our next accelerator week.
  - Data Dashboard—
  - High Tech High DEI Program—Center for Love and Justice through High Tech High will be making decisions for prospective partnerships on 3/17/2023. If they partnered with us, they would send trainers out for our staff around DEI. It is a minimum of \$60K to partner with them. Amie shared the link to The Board to review what this partnership would include.
- Site & Facilities Development & Planning—
    - Wrapping up punch list items on Phase II and financials; the Environmental Workshop will be turned over by the end of March for use. Additional work to the Greenhouse will be completed for use this spring as well.
    - Phase III Construction Update— Weather has had minor impacts to construction without loss of days; the slab pour for Building C is being prepped for this upcoming week and the steel is already on-site for install. A proposal was sent to the district to swap the Annex building with the Production Green House Building, and we are pending approval from the district.
    - Phase 3 Beam Signing— We are targeting early April for the beam signing and will have a more concrete date later this week.
    - Phase IV Planning—We are looking at alternative funding for the Annex and The Barn to complete out the campus.
- Fundraising & Partnerships –
    - Daniels Fund Proposal— We were awarded the full request of \$240K over 2 years; \$160K in the next 30 days and the second payment of \$80K in a year. This will cover the summer work for our staff and general operating costs. The second payment will be targeted towards our CTE buildout.
    - School Counselor due 3/15—We will be applying for this grant next week (3/15)
    - Opportunity Now Seed Funding—This is a one-time funding opportunity through the State Office of Economic Development; there is approx. \$83K to distribute and

help accelerate careers in high need areas within the state. Our letter of intent was approved, and the full proposal is due in a month.

- Congressional Directed Spending Requests due 3/15—we are working through this and preparing letters of recommendations; more to come on this.
- Election
  - Board Retreat dates—After discussion we will be looking at July 8<sup>th</sup>, 2023, at SPUR.
  - Board Recruitment—we officially have 1 vacancy currently with 1-2 additional opening up. Looking for support around legal, finance, and facilities as we look for new members.
- Finance Committee-
  - 990 Filings—Alex shared that we do need to file retroactively from 2019 to current; 2022 and 2021 are in process.
  - January Financials— The Finance Committee is working to put together a dashboard to hit the highlight items easier, a draft is ready and will prepare to share in the April meeting. Revenue to expenditure as of right now we are experiencing a loss due to approx. \$400K in funding that has not come in yet.
- DE&I Diversity Strategy Committee—We are continuing to find ways to embed this into our hiring, exhibition nights, etc.
- Other Business—
  - SAC Report—Michelle shared that the Parents survey is going out April 5<sup>th</sup> and will run through May 18<sup>th</sup>, the Staff survey will go out May 12<sup>th</sup> and run for a week, and Student surveys will go out May 14<sup>th</sup> and run for a week. PAC is requesting Board approval for the setup of a Venmo account connected to the operating account for fundraising events. Shannon and Alex will do some additional research and look for additional options before proposing a vote to The Board.

### **Closing Items**

- Amy entertained a motion to adjourn, Maura motioned to adjourn; Tim seconded, and the board unanimously approved to adjourn the meeting at 7:15pm.