

School Accountability Committee Minutes
September 8, 2022

Name	Role	Present	Name	Role	Present
Amie Weldy	Principal	x	Chelsea Thompson	Student Member(10th)	x
Keely Thompson	Chair/Parent	x	open	STEAD Guide	x
Dani Govan	Vice Chair	x	Andrew Morrison	Community Member	X
Claudia King	Secretary	x	Michelle Oray	Business Manager	x
Becky Christoffersen	PACRep/Parent(9th)	x	Kristin Gallagher	Visitor	x

1. Call meeting to order -
 - Keely Thompson called meeting to order at 6:30pm
2. Review and approve May 12, 2022 meeting minutes
 - Motion to vote - all in favor of passing the minutes from the last meeting. Motion carried.
3. Review SAC Purpose and Duties
 - Keely Thompson reviewed SAC Purpose and Duties
4. SAC business items
 - Nominations for Vice-president: Dani Govan, Secretary: Claudia King, voted. Motion carried.
 - Becky Christoffersen Voted in as voting member. Motion passed.
 - CDE/27J School District DACs - Vice chair Dani Govan (Claudia King back-up) assigned to attend these meetings
 - Rescheduled March meeting for March 2, 2022
5. Unified Improvement Plan
 - Amie Weldy updated the SAC about UIP updates from last year and presented new goals for this year. SAC members discussed this years goals with favorable support.
6. Parent & Community Engagement
 - Becky Christoffersen gave update regarding the PAC's progress and events/projects coming up.
 - ★ Becky gave update on PAC, got a roster of 40 parents who want to participate. Vice-president voted in: Becky, looking for secretary role to be filled out. Currently working on by-laws. Fundraiser Chipotle October 19th, more coming, goal is to have one per month to generate funds that way.
 - ★ Will need to enlist parent's engagement for events, get a schedule together.

- ★ Will work together on a survey after Accelerator week to get feedback from parents on what they need help with, what questions they have, few questions and at least one open ended question
- Amie Weldy reviewed the results of the Spring '21-22 parent survey that SAC distributed last year and reported on the adjustments they have made at the school this year as a result of the survey feedback.
- Best opportunities to engage parents and how to make best impressions (orientation, exhibition nights, newsletters, tours in building)
 - ★ Will come up with a fall survey as well in order to get timely feedback from parents on questions that are coming up from the first weeks of class. The goal is to have SAC and PAC help to answer some of those questions if we can and try to alleviate that task from School if possible.
 - ★ The goal of the summer survey will be to be able to then measure progress and improvement from past surveys. This survey is intended to be short and have one open question to encourage feedback or make sure questions that we did not ask in the survey are captured.
 - ★ SAC rep. Has volunteered to help with distribution of surveys during exhibition week/night.

7. Budget Update

- Michelle Oray conducted an overview of the STEAD budget for the '22-23 school year.
- Discussion held with SAC members regarding ways to help the parents better understand the school fees and what the fees cover.

8. General Community Feedback

- None stated, all covered in previous agenda items.

9. Visitor Comments

- Andrew would like to come to exhibition night and see what is all about.

10. Action Items Review

- Amie - Post Jupiter videos to website, Make video screen bigger, letters were too small to follow Christian to see what he was clicking.
- Amie to send an explanation of fee allocation in Weekly Buzz.
- Amie to add a page on what STEM certification will mean for graduates, etc. and CTE pathways.
- Amie to website on how CTE pathways match to electives.
- Amie will add a staff directory on who is who, what their role is, the goal is for parents and students to have an understanding on who they can reach out to for help.
- Have a dress rehearsal for exhibition night/accelerator week.

- PAC - Exhibition night to take on presentations for PAC/SAC and give information to parents, distribute surveys, etc.
- Keely and Claudia work on a survey to ask parents what they need help with at this point. Survey to be distributed during exhibition night and also go out in weekly email.
- Next meeting: November 10

11. Keely Thompson adjourned the Meeting at 8:00pm

Resource Info:

The STEAD School (SAC) Bylaws: <https://www.thesteadschool.org/wp-content/uploads/Final.pdf>

CDE Networking

<https://www.cde.state.co.us/familyengagement/sacdacnetworking>

CDE SAC Good to Know Information

<https://www.cde.state.co.us/accountability/performance>

State Documents (this process will be used in future years when we have a report to view)

1. Go to <http://www.cde.state.co.us/schoolview/performance>
2. Navigate to your school by school name
3. Access to School Performance Framework and UIP