



Governing Board

Meeting Minutes

Monday, September 12, 2022

6:00 – 8:00 pm

STEAD School

18521 Homestead Trail, Commerce City, CO 80022

Via Zoom Meeting

Board members in attendance: Ashley DeLorenzo, Alex Chavez, Kelly Leid, Jenn Torres, Maura O’Neal, Sarie Patterson, and Tim Gallagher

Absent board members: Amy Schwartz, Mizraim Cordero, Charles Dukes, and Jason McEldowney

Staff members in attendance: Amie Weldy and Michelle Oray

Absent staff members: Candace Cheung

Other attendees: Keely Thompson

Opening Items

- Kelly called the meeting to order at 6:06pm and declared a quorum of the STEAD Board at 6:06pm
- Tim motioned to approve the board meeting minutes from 8/1/2022 Maura seconded it and the board unanimously approved.
- The Board welcomed Sarie Patterson.

Committee Updates

- Principal Update-
 - Amie shared that Jenn completed the DEI training with the staff; the staff also completed a Staff retreat to CSU Spur building, Museum of Nature and Science,

and Botanic Gardens; the staff and students had a successful start to the year. We are getting ready to start our accelerator week.

- Y2 Enrollment/Y3 Recruitment—We are currently at 262, we did lose a few 10th graders that did not return but we do have 2 intents to enroll and 2 others that are trying to return putting us at a potential of 266. We have already started on recruitment for next year with tours. We have another Coffee with the Principal for Nov. 3rd and a Student night on December 8th. Middle School visits are planned for October and count day is slated for October 3rd.
 - Y2 Staff Hiring & leadership team—Amie shared they hired the last Social Studies guide and will be starting in the next week. This will leave all our positions filled except for the Boys Basketball Coach. There have been no changes to the leadership team.
 - STEM Certification- We have submitted the application to COGNIA? We are now working to submit a portfolio and then have them come out for a mock walk through and provide feedback. Christian, Technology Director, is working on the documentation for this along with other technology grants.
 - Amie has the first draft of the improvement plan and will bring this to us at the next board meeting.
 - PAC Plan- Amies has been working with Minga on a Sanctioned Organization Policy. Amie will send the materials out in advance of the next meeting for us to review and vote on.
- Site & Facilities Development & Planning—
 - Phase I Construction closed out— No changes from last month, still working on the 2 garage doors. We also received our TCO on Soil and Seeds lab and Greenhouse so we can occupy the buildings.
 - Phase II Construction Update—They are working on a plan to keep us on schedule for Mid-October; we will aim to do a tour next month. Based on feedback from the faculty there have been some minor changes to building 2 in comparison to building 1.
 - Phase III Planning (Building C + Annex)—We have gone to the district to swap the bond; this will allow us to take on no further debt while we grow our student population. This will allow us to start the building process earlier, targeting October/November. This will also include the Student Annex adjacent to Building C as an add on.
 - Phase IV Planning (The Barn)—we will finance The Barn due to the swapping of the bond.
 - Fundraising –
 - Capital—

- The Gates Family Foundation (Round 2)- was awarded for Phase II for \$20K
 - The Daniels Grant is in process for \$200K
 - Operating—
 - Continuing to work through the pathway’s partnership and sponsors. We will be working on private financing for The Barn.
- Election:
 - Charles was able to meet with Cheyenne Watson and brought forward the recommendation to move forward with her candidacy for The Board. Kelly entertained a motion to approve Cheyenne Watson as a Board member, Ashley motioned to approve, Tim seconded and The Board unanimously approved.
 - Kelly brought forward a motion to make Alex Chavez the Treasurer of The Board; Tim motioned to approve; Kelly seconded and the Board unanimously approved.
- Finance Committee/27J Mill Levy 2022-
 - Minga contract approval—Kelly made a motion that the proposed amended and restated Provider Service Agreement with Minga Education Group, Inc. for 2022-23, with suggested changes by legal counsel is hereby approved, subject to final approval of all language by the Vice President and legal counsel. Tim motion to approve, Sarie seconded and The Board unanimously approved.
 - November Ballet—Mill Levy—The board approved the district will be moving forward with this in November.
- DE&I Diversity Strategy Committee-
 - Jenn held the staff DEI training and will send a poll for when we can schedule a training of The Board.
- SAC Report—
 - Keely shared the plan for this year for SAC with the UIP, community involvement and student activities; Keely will be attending the Board meetings moving forward to allow for a partnership with SAC and the Board. Amie, Lainey and Christian have been working to build out additional communication tools for the parent community.
 - We will be doing a Fall survey, like the one in the spring, to be more proactive to the information that parents want. This will give us comparative data points from the Spring survey.

Closing Items

- Kelly entertained a motion to adjourn, Tim motioned to adjourn; Maura seconded, and the board unanimously approved to adjourn the meeting at 7:32pm.